



GENERAL TERMS & CONDITIONS

ACADEMIC YEAR 2021-22

REGISTRATION PROCESS:

Parents who wish to apply for a place for their child need to complete the Registration Forms (family form and student form).

A non-refundable, non-deferrable registration fee of CHF 2'000,- is payable for each child, upon reception of the registration fee invoice.

This will secure the place for the child. In addition, the General Terms and Conditions must be signed. The acceptance letter and final invoice will be sent to you upon reception of the registration fee.

The deadline for re-enrolment is 1st March 2022.

FINANCIAL CONDITIONS:

The financial conditions which apply are the ones mentioned on the present document (*except for special cases such as payment plan or scholarships*). The acceptance letter confirms all agreements regarding tuition fees and is signed by Verbier International School on the one side and the student and his/her parents or legal guardians on the other side.

No reduction will be made by the School in case of cancellation or non-respect of the General Terms and Conditions and the Code of Conduct by the student or by the person responsible for paying the tuition; or in case of any absences, withdrawal or dismissal of the student except as outlined below (Cancelled Enrolment and Withdrawals).

If the request for a study visa is refused by the authorities, the Verbier International School refunds all fees paid except for registration fees.

Conditions of Payment:

Bank transfers should be made to:

Verbier International School, UBS, 1936 Verbier

IBAN CH36 00264 264108 36701B

BIC/SWIFT UBSWCHZH80A

Clearing No 264

(Please make sure the bank indicates the student's name on the payment advice slip for the bank transaction).

Tuition fees are payable by the following dates, using the references of the relevant invoice:

Financial commitment for the **Full Year students:**

Full payment for the Full Year 2021/22 has to be paid by December 31st, 2021 according to the below payment plan:

- 1st instalment 40%, 27th August 2021
- 2nd instalment 30%, 29th October 2021
- 3rd instalment 30%, 31st December 2021

Financial commitment for the **Spring Term students:**

Full payment for the Spring Term 2022 has to be paid by January 31st, 2022 according to the below payment plan:

- 1st instalment 40%, 31st October 2021
- 2nd instalment 30%, 31st December 2021
- 3rd instalment 30%, 31st January 2022

Late Payment Charge:

The School reserves the right to charge a late payment fee on each overdue instalment. This fee can amount to a maximum of 1.25% of the amount due per month of delay and will cover interest charges and administrative costs.

Failure to Pay Invoices:

VIS has the right to refuse entry to class and final examinations, and to withhold diplomas, reports and transcripts for students whose invoices are not settled on the due date.

CANCELLED ENROLMENT AND WITHDRAWALS

Deadlines and Penalties:

All notifications must be made in writing with the exact departure date and should be sent by e-mail or by registered post to the Admissions office according to the below detailed deadlines.

Any started school term is entirely due. For example, a withdrawal scheduled in February and announced before September 30th will be invoiced for the entire 1st and 2nd terms.

Parents are responsible for meeting the deadline of the withdrawal period.

If leaving at the end of the Autumn Term (December 2021), the school must be notified in writing by Friday August 27th, 2021.

If leaving at the end of the Spring Term (April 2022), the school must be notified in writing by Friday December 10th, 2021.

If leaving at the end of Summer Term (June 2022), the school must be notified in writing by Friday April 1st, 2022.

For Tuition Fees only, students arriving during the school year will be invoiced on a pro-rata basis (arrival between October and December), based on the commencement date agreed with the Admissions department.

In case of a withdrawal before the start of the Spring Term the deadline would be October 15th, 2021. In such cases a full refund will be given for any tuition fees, meals and fixed charges paid upfront.

PAYMENT PLAN & SCHOLARSHIPS

To be allowed to obtain a payment plan or a scholarship the student must send an official written demand, which will be analysed by the management. The scholarship is studied on a case-by-case basis.

MEDICAL CARE & HEALTH INSURANCE

Students are required to have medical care and health insurance recognised by the Swiss authorities. A copy of the students' insurance has to be enclosed with the registration forms. Students must also be insured for civil liability.

STUDENT PLACEMENT

Verbier International School reserves the right to enrol and place the student in the program year according to their date of birth as outlined in the Year Level Placement Chart.

FOR JUDICIAIRE

In case of a dispute related to the interpretation or the execution of legal obligation towards Verbier International School, Swiss law and the exclusive competence of the Valais Cantonal Court apply.

REPRODUCTION RIGHT

Verbier International School is authorised to use without royalties pictures, movies or other images of the students for a potential publication or diffusion.

Accepted and agreed by the student(s)'s parents or legal guardians.

Name date and Signature:

Subject to change